

Family Emergency Contact & Communication Plan

Essential Details for Your Family and Property When Local Networks Go Down

During a major storm or hurricane, cell phone towers can become overloaded or fail entirely. Fill out this document **before** a storm threatens, print multiple copies, and place one on your refrigerator, one in your vehicle's glove box, and one in your family emergency go-bag.

Family Information & Meeting Places

If family members are separated when a storm hits or an evacuation order is given, agree on these locations in advance:

Primary Meeting Place (Near Home):

Secondary Meeting Place (Outside Neighborhood):

Out-of-Town Family Contact:

Tip: Long-distance texts/calls often go through when local lines are jammed. Pick a relative in another state that everyone can call to report their safety.

Name: _____ **Phone:** _____

Local Emergency Numbers (Fill in for your local area)

Emergency Services (Police / Fire / Ambulance): 911

Local Sheriff / Police Dept. (Non-Emergency): _____

County Emergency Management Office: _____

Nearest Hospital Emergency Room: _____

Local Red Cross Office / Local Shelter: _____

Animal Shelter / Pet-Friendly Evacuation Center: _____

Out-of-Town / Household Directory

Name	Cell Phone	Work Number	Medical Notes / Allergies

Property and Family Checklist

Utility & Home Services Contacts

If you experience a major leak, gas smell, or structural damage immediately after a storm, you will need quick access to these entities:

Electric Company: _____ Account #: _____

Water/Sewer Provider: _____ Account #: _____

Gas/Propane Provider: _____ Account #: _____

Internet/Cable Provider: _____ Account #: _____

Plumber: _____ Phone: _____

Electrician: : _____ Phone: _____

AC / HVAC Contractor: : _____ Phone: _____

Your Insurance Claims & Policy Directory

If your property suffers structural damage or rising water, filing your claim early is critical to getting a claims adjuster out to your property quickly.

Your Independent Insurance Agent: CIA Carter Insurance Agency

Phone: 941-484-4341

Email: Office@ciasrq.com

Website: www.CIASRQ.com

Homeowners Insurance Carrier: _____

Policy #: _____ **Claims Phone:** _____

Flood Insurance Carrier: _____

Policy #: _____ **Claims Phone:** _____

Auto Insurance Carrier: _____

Policy #: _____ **Claims Phone:** _____

Tech Tips for the Communication Plan:

1. Create an "ICE" (In Case of Emergency) Contact: In your smartphone's contact list, add the word "ICE" before your primary emergency contact's name (e.g., *ICE - Jane Doe*). First responders are trained to look for this on unlocked screens.

2. Take a Photo of This Sheet: Once filled out, take a clear photo of this page with your phone so it is accessible digitally even if the physical paper is lost.

3. Conserve Phone Battery: During a power outage, switch your phone to "Low Power Mode," turn down the screen brightness, and close background apps. Texting uses significantly less battery and network bandwidth than phone calls.



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